



REQUEST FOR USE OF HAMPTON CLUB CONDO ASSOCIATION CLUBHOUSE

Name: _____ Email: _____

Address: _____ City: _____ Zip: _____

Phone (work): _____ (home) _____ (cell) _____

Event date: _____ Event Start Time: _____ Event End Time: _____

Of Guests: _____ Check One: HC - Homeowner _____ HC - Tenant _____

Event Description _____

Which of the following will be used or served? (check all that apply)

Food _____ Beer _____ Wine _____ *Decorations _____ * (please refer to "Decorations" under the Rules and Regulations section)

Fees (Rental 5 hours) Please select requested area below

Room 1: \$240.00 _____ Room 2: \$240.00 _____

Lounge Area: \$145.00 _____ Entire Bldg: \$475.00 _____

Security Deposit: \$175.00 (required for all renters, due upon contract signing)

All Fee balances are due **two weeks** prior to the event.

Club House building **capacity is 100 people.**

CANCELLATION: A written notice of cancellation must be received by HCCA no later than ten (10) business days prior to your event. If proper notification is received by HCCA, your entire rental and deposit will be returned with 5 business days of your notification. If proper notice is not received with the specified time only your security deposit will be returned.

Office Use only

Rental Fee \$ _____ Check # _____ Date Rcv'd _____

Deposit \$ _____ Check # _____ Date Rcv'd _____

Maintenance Fee balance \$ _____ As of ____/____/____ HC Staff Initial _____

Deposit release: _____ Date: ____/____/____

3 Edpas Road
New Brunswick, NJ 08901
Main office (732) 545-3263 Security (732) 846-3409
Email: Office@HamptonClubNJ.com